

COMMISSION ON AGING MEETING

June 16, 2014

Black called to order the regular meeting of the Commission on Aging Committee at 1:05 pm, on June 16, 2014, at the Vilas County Commission on Aging Building, Eagle River, Wisconsin

Present: Black, Bluthardt, Hayes, Jensen, Main, Mitchell, Radtke, Thompson, and Wise. Staff present was Richmond and Rein. Also, present Pam Parkkila, ADRC Regional Manager.

Approve Agenda: Agenda has been properly posted. Hayes moved and Main seconded to approve the Agenda as mailed.

Approve Minutes: There was a motion to approve the Minutes of the Regular Commission on Aging Meeting of May 12, 2014 by Hayes with a second by Radtke. Motion Carried

Agenda Item #4 Program and Committee Reports

Directors Report:

- Richmond distributed the Committee Contact list, updated County Board Contact list, and information tracking sheet.
- Richmond mentioned that she did not receive any feedback on the By-Laws. The approval of the By-Laws will be placed on the August agenda.
- Richmond received notification from the United Way that the Commission on Aging will receive grants funds in 2015. The amount is not yet determined as it depends on the goals they meet.
- Richmond attended the Directors Meeting in Wisconsin Rapids and participated in the Virtual Dementia Tour. Richmond is working on bringing the training to the Northwoods.
- Richmond mentioned that the St. Germain Prime Timers will be holding their Car and Craft Show on July 19th.
- Richmond has scheduled the Nutrition Assessment with GWAAR for July 9 with Pam VanKampen.
- Travel: Richmond will be traveling on July 29 to Wausau for a directors meeting. Richmond, Livingston, Rozga will be in Rhinelander on July 15 for the ADRC meeting, Rein and Kapke will be in Antigo on July 10 for the AFCSP/NFCSP training. Rozga and Livingston will be traveling to Crandon for a Motivational Interviewing Training.

Friendly Visitors/Family Caregiver Support:

Rein reported:

- Rein reported that in May 5 families called requesting services. Two families returned the information and received information on in home workers.
- Rein mentioned she spoke at the Parish Nurse and Friends of the Land O Lakes Library meetings.
- Rein mentioned that Powerful Tools for Caregiver workshop has started.

Chore:

Kapke reported:

- 16 Households, 93 hours reimbursed at \$702.50 for the month. Also, an administrative cost of \$348.32. Balance of the program is \$20,111.53.
- Richmond mentioned that currently there is not a waiting list at this time.
- Richmond explained how the program helps people who are on the waiting list for the Community Options Program.

Alzheimer's:

- Kapke reported that there are 7 families enrolled in the program. One family submitted a request. Also, the fee for the golden sponsorship for the Rhinelander Alzheimer's Fall Conference was paid. The balance of the budget at the end of May was \$8,244.58.
- Richmond mentioned that the program looks under used however some families save their funds for respite services when they are on vacation.
- Bluthardt asked about the qualifications for the program. Discussion held

Escort:

- Gleason reported: 29 clients, 259.5 hours and 4617.5 miles were driven. Total expense \$3,633.29. Income year to date is \$4,485.09.
- Richmond mentioned that this program continues to be very time consuming and is growing. Richmond mentioned that the Regional Transportation continues to be explored and hopefully there will be a central call center.
- Richmond stated that the budget is in good shape.

Nutrition:

- Richmond reported: 1651 meals were served in May. Total expense for the month was \$17,356.84. Income year to date: \$26,026.70.
- Richmond mentioned that the new site in Phelps is now open and there is a new site manager and fill in site manager.
- Richmond will be meeting with the site managers on Thursday to discuss the Revitalization Project.
- Richmond stated that Donna Christenson, a volunteer, continues to work on the Revitalization Project.

Elder Benefit Specialist:

- Corrieri reported 16 individuals were served with 14 separate and distinct issues, and took 114 phone calls on separate issues.
- Financial impact was \$65,483.
- Richmond mentioned the Corrieri spoke at the Caregiver Support Group meeting in May.
- Richmond mentioned that Corrieri and Williams have attended a training on divestment and will be attending the yearly Elder Benefit Specialist Training in Stevens Point.

ADRC:

- Richmond introduced Pam Parkkila, ADRC Regional Manager, to the committee
- Parkkila spoke about the history of the ADRC and the changes coming with Family Care.
- Parkkila mentioned that a media campaign has begun with radio and TV advertisements.

Agenda Item #6 Old Business

May Expense Report

- Richmond explained that on the backside of the budget are the ADRC expenses. The ADRC does reimburse at 100%.

Regional Transit Commission

- Richmond stated that the consultant was approved last month. Dave Lowe was hoping to start on June 1st but currently is waiting on all the contacts to be returned. Lowe will be working with the three Counties and Committees to complete the application. Lowe will meet with this committee in August.

Revitalization of Nutrition Sites

- Richmond mentioned that Vilas County was not awarded a grant however Richmond continues to work with Donna Christenson on changes that can be made without spending funds.

- Richmond and Christenson have met with the Nutrition Council on ideas to be changed.
 - Starting July 1st the sites will be offering a healthy entrée options to participants. This change will not change the cost of the meals.
 - Starting July 1st the St. Germain site will pilot offering an evening meal on Tuesdays. The noon meals will continue to be served on Monday and Friday.
 - Christenson has contacted participants who have not been to the site in the last 1-3 years and asked them to complete a short survey. Christenson was able to survey 79 participants out of 139 calls.
 - Christenson is working with Nicolet College Nursing Students about coming to the sites to complete health screens.
 - Christenson will be working on news and radio articles.
 - Richmond mentioned that she is working with the site managers on different names for the sites.
 - A motion to approve the changes as delegated was made by Hayes with a second by Mitchell. Motion Carried.

Agenda Item #7 New Business

Request for DOT Trust Funds – Lakeland and Northwoods Seniors

- Richmond mentioned that she had received a request from Northwoods Seniors about a repair to the bus. After the driver received an estimate the charge was not as large as first thought the cost will be covered by their budget.
- Richmond received a request from the Lakeland Retirement Foundation to repair their bus. Richmond explained that Lakeland thought that they would be receiving a new bus however the paperwork was not completed. The request for the repairs is approximately \$900. Richmond questioned if Lakeland Retirement Foundation budget for maintenance and repairs had been exhausted.
- Bluthardt questioned the number of people served from Vilas County. Discussion held
 - A motion was made that the Lakeland Retirement Foundation should use their repair budget prior to requesting DOT Trust Funds for the bus repairs. Also, a request to find out the exact number of people being served by the bus and how many of the people are from Oneida and Vilas Counties was made by Thompson with a second by Hayes. Motion Carried.

Resignation of Board Member

- Richmond received a letter from Diane Briggs and read the resignation letter to the committee.

Agenda Item #9 Public Comment

- Radtke stated that the Prime Timers have met a milestone and now have over 400 members.

Agenda Item #10 Letters and Correspondence

- None

Future Meeting Date:

No Meeting in July

August 18, 2014 at 9:00 a.m. at the Commission on Aging Building, Eagle River

Meeting adjourned at 2:30 p.m.

Minutes reflect the recorders notations and are subject to approval by the appropriate board or committee.

Submitted by:

Amie Rein
Reported

Approved by:

Susan Richmond
Director